

Date

Marketing Department
Liberty Federal Credit Union
P.O. Box 5129
Evansville, IN 47716-5129

Dear Business Development Officers:

Please accept this letter of interest to include *(Company Name)** and its employees within the field of membership of Liberty Federal Credit Union. *(Company Name)* currently has *(number)* employees, and our company is located within *(number)* miles of the credit union's *(Branch Name)*. *(Include a brief description of your company's products/services.)*

We look forward to providing our employees with the added benefit of credit union membership. Please call me if you need further information.

Sincerely,

– *signature of authorized representative* –

(Name)

(Title)